

### **ACTION TAKEN REPORT: 2019-20**

Details of the action taken by the Internal Quality Assurance Cell (IQAC) as suggested by the IQAC Coordinator as well as other administrative members of the college (Secretary, Principal, Deans, Controller, Heads of the Departments as the case may be) and approval / suggestions to implement the same given by the Administrators during the appropriate meetings held on 18.06.2019, 21.06.2019, 24.06.2019, 25.06.2019, 16.07.2018, 25.07.2019, 01.08.2019, 05.08.2019, 09.08.2019, 10.08.2019, 12.09.2019, 23.09.2019, 24.09.2019, 25.09.2019, 24.10.2019, 23.01.2020, 06.03.2020, 11.03.2020, 20.05.2020, April 2020 to June 2020. With the approval of the Principal (The Chair Person-IQAC) and the Secretary of the College, the following are achieved to sustain / to improve the quality of the institution by IQAC.

<b>Plan of Action</b>	<b>Achievements/Outcomes</b>
To earmark the year <b>2019 – 2020</b> as the Year of <b>ATTAINMENT</b>	The year has been declared as the Year of <b>ATTAINMENT</b>
To Enhance Effective Learning Strategy	Effective Learning Strategy has been implemented with mentor-mentee meet to help students overcome the psychosocial issues and adolescent problems.
To conduct household survey under UBA	Implemented by installation of mobile software for household survey in selected villages under UBA- “ <b>SMART GEO PRA FOR UBA 2.0</b> ” and survey conducted.
Induction Programme / Orientation Programme Organization	Induction Programmes for Freshers’ organized – Goal Setting.
To conduct training programme for NAAC documentation	Training given for the faculty to do NAAC write-ups and documents.
To conduct Training Programme for Teaching Staff	Softskill Training Programme organized for the Faculty, Google Form Quiz
To conduct Faculty Training Programme for Spoken Tutorial of IIT	Libreoffice, Writer, calc and impress

To set common time table for Spoken Tutorial and Common Question model	Common Timetable for the Best Utilization of the Lab and Common Question was suggested to cater the needs of arts and science.
To conduct Personality Development Programme	Organized Time & Stress management , Health & Hygiene Programmes & Communicative English Course
To organize awareness and Motivational Programmes	New Educational Programme was organized, Village Adoption “Jal Shakti Abhiyan”, Programme, Riseup.
To discuss on New Educational Policy	A Critique on New Education Policy was done and feedbacks of the students of various departments were collected and send to the government.
To discuss on NAAC Documentation	Filing minutes and write-ups were discussed as per the resource persons direction
To improve Video Capturing Lectures	Video Capture of all the departments was carried out.
To do follow up on UBA	UBA District level consultative meeting
To form internal scrutinizing committee for NAAC and to discuss on comparison and validation of criteria work	Yes formed and work was assigned for the scrutinizing committee to validate the criteria work especially the documentation for NAAC
To improve the quality of research, the faculty members are advised to publish papers in UGC referred and Scopus indexed journals and get IPR patent	The faculty published papers in UGC referred and Scopus indexed journals and IPR patent filed for the work.
To initiate E-learning	Initiative for E-learning was taken, Training programme on Google forms and Latex was organized and have become the SWAYAM-NPTEL Local Chapter
To encourage participation in social activities	Participated in District level survey on swachh survekshan grameen 2019
To submit college details for NIRF	NIRF submission was completed
To upgrade ICT facility	More SMART classes were added

To conduct more awareness programmes	Nutrition Exhibition, plastic free campaign was organized
To improve the Parent Teacher cordial interaction	Regular Parent Teaching Meeting organized both General and department level
To formulate a profile standard for faculty to update website	Standard profile format was designed, information collected for website updation
To collect the feedback for all semesters and to conduct students satisfaction survey and to discuss on email verification, video shooting, ICC reports and Scholarships	Semester wise feedback were recorded, email verification and video shooting were carried out. All relevant reports were prepared
To convene the BoS	BoS was conducted by all the departments
To conduct Faculty Development Programme	FDP on Data Science was organized for the faculty members
To discuss on Women studies, Exam schedule and CIA distribution, Project review, e-assignments, online quiz etc	Regarding mark distribution – inclusion of e-assignment, online quiz was finalized
To go for approval for Ph. D in Computer Science, MA History, BSc Maths and BA English additional batch	Ph. D in Computer Science, MA History, BSc Maths and BA English additional batch were started.
To integrate physically challenged girls, B.Com and B.Sc Computer Science for the deaf to be added in Regular Stream.	Proposal was sent to the Government for approval.
Academic council granted approval for MSc Computer Science and MA English additional batch in unaided Stream	To go for approval for MSc Computer Science, MA English additional batch
To take up social issues through Village Adoption cell	Various programmes and initiatives were taken up by Village Adoption Cell for the welfare of the people living in and around Tirunelveli-Camps, Educational Programmes, Awareness programmes etc were organized.
MoU to be done with Industry and other academic institutions	MoU signed with Sadakathullah Appa College Computer Application and Research Centre, Bishop Grosseteste University, Lincoln, Wollega University, Ethiopia, Tri-Biotech, Trichy, Zuwa Organic Form Private Ltd, Bangalore

To organize Programmes online – Lockdown Programmes	Online Quiz on Intellectual Property Right, Feedback on Curriculum, National Competitions, e-Quizzes were organized.
To conduct FDP and Training for Online Teaching and Learning	FDP and webinars organized for the faculty

